



## **CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION TECHNICAL OFFICIALS' MINIMUM STANDARDS FOR LICENSING/RENEWAL**

### **MISSION**

Our sport relies heavily on volunteers to work in the capacity of officials in order to conduct fair and equitable competition for our athletes. To achieve this stated goal minimum standards must be adopted.

The goal of adopting these minimum standards for CIASA Licensing and Renewal as a Technical Official is to set standards that when applied, will accomplish the following:

- ensure a clear and consistent knowledge of the rules.
- provide sufficient time in training to assure familiarity with all levels of competition.
- provide opportunities to work on the deck and advance through the certification process.
- maintain knowledge of the current rules.

The sessions referred to in the standards should be a full Meet session to ensure sufficient time to observe a considerable number of swimmers and should contain a complete schedule of events to provide the opportunity to observe all strokes.

The intent is that progression to each successive level, starting with timekeeper should be adhered to for all applications for licensing. CIASA, through its Technical Officials Committee, retains the discretion to approve New Applications for original licensing to a level that it is satisfied that the applicant is qualified and experienced to carry out the role and duties of and approval may be subject to such conditions as the Committee deems fit.

CIASA may set minimum standards for additional positions.

\*Effective Since September 1 2013, all Technical Officials, except for Timers and Chief Timekeepers (who will be given 6 months after the next Timekeeper Training Clinic to apply for licensing), in the Cayman Islands **MUST** be licensed by CIASA in order to serve as a Technical Official on deck at Meets.



**CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION  
TECHNICAL OFFICIALS' MINIMUM STANDARDS FOR LICENSING/RENEWAL**

<b>TIMEKEEPER (Minimum Age 14*)</b>	
Education and Training	<ul style="list-style-type: none"><li>• Pre-Meet briefing and deck experience for at least one session before applying to be licensed. Performance monitored by Trainer and/or Meet Referee during meet.</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• Evaluation by trainer and/or Meet Referee to be reported to Officials Chairperson or their designee at the end of deck session.</li></ul>
Renewal	<ul style="list-style-type: none"><li>• To maintain certification, you must work a minimum of four (4) sessions per year as Timekeeper, of which two must be in Cayman Islands.</li></ul>

<b>CHIEF TIMEKEEPER (Minimum Age 18*)</b>	
Education and Training	<ul style="list-style-type: none"><li>• Attendance at Timekeeper Training Clinic.</li><li>• Must be licensed as Timekeeper and worked as such for at least four (4) sessions at Meets before undertaking training for Chief Timekeeper.</li><li>• On Deck apprenticeship for Chief Timekeeper level with at least one (1) trainer for a minimum of two (2) sessions.</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• Evaluation by trainer and/or Meet Referee to be reported to Officials Chairperson or their designee at the end of each on deck session AND apprenticeship sessions recorded on the referee's session assignment sheet.</li></ul>
Renewal	<ul style="list-style-type: none"><li>• To maintain certification, you must work a minimum of four (4) sessions per year with at least two (2) of those sessions as Chief Timekeeper.</li></ul>



**CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION  
TECHNICAL OFFICIALS' MINIMUM STANDARDS FOR LICENSING/RENEWAL**

<b>JUDGE LEVEL 1 – Inspector of Turns (Minimum Age 18*)</b>	
Education and Training	<ul style="list-style-type: none"> <li>• Formal Turn and Stroke Judge Training clinic, which encompasses the role and duties of Judging up to Inspector of Turns.</li> <li>• Must be licensed as a Timekeeper and worked as such for a minimum of 4 sessions before undertaking training for Judge Level 1.</li> <li>• On Deck apprenticeship as Judge Level 1 with at least one (1) trainer for a minimum of two (2) sessions (<i>Note: cannot recommend disqualification during those sessions</i>)</li> </ul>
Evaluation & Certification	<ul style="list-style-type: none"> <li>• Evaluation by trainer and/or Meet Referee to be reported to Officials Chairperson or their designee at the end of each on deck apprenticeship session and recorded on the referee's session assignment sheet.</li> <li>• Must complete on deck training within one year from the date of clinic.</li> </ul>
Renewal	<ul style="list-style-type: none"> <li>• Recommend attendance at the yearly Turn &amp; Stroke Judge clinic, with attendance at one clinic in any three-year period being mandatory.</li> <li>• To maintain certification, you must work a minimum of four (4) sessions per year as Judge Level 1 or apprenticed at a higher level at a Meet, of which two must be in Cayman Islands.</li> </ul>

<b>JUDGE LEVEL 2 – Judge of Stroke and all aspects of Judging (Minimum Age 18*)</b>	
Education and Training	<ul style="list-style-type: none"> <li>• Formal Turn and Stroke Judge Training clinic training, which encompasses all aspects of Judging, and the theoretical role and duties of Starter is also recommended.</li> <li>• Must have worked as Judge level 1 for a minimum of six (6) sessions to be considered for training as Judge level 2.</li> <li>• On Deck apprenticeship as Judge level 2 - Judge of Stroke with at least one (1) trainer for a minimum of two (2) sessions (<i>Note: cannot recommend disqualification during those sessions</i>).</li> </ul>



**CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION  
TECHNICAL OFFICIALS' MINIMUM STANDARDS FOR LICENSING/RENEWAL**

<b>JUDGE LEVEL 2 – (Continued)</b>	
Evaluation & Certification	<ul style="list-style-type: none"> <li>• Evaluation by trainer and/or Meet Referee to be reported to Officials Chairperson or their designee at the end of each on deck apprenticeship session and recorded on the referee's session assignment sheet.</li> <li>• Must complete on deck training within one year from the date of clinic.</li> </ul>
Renewal	<ul style="list-style-type: none"> <li>• Recommend yearly clinic with attendance at one clinic in any three-year period being mandatory.</li> <li>• To maintain certification, must work a minimum of four (4) sessions per year as Judge level 2 or at a lower level or as an Apprentice for a higher level, of which two must be in Cayman Islands.</li> </ul>

<b>STARTER (Minimum Age 18*)</b>	
Education and Training	<ul style="list-style-type: none"> <li>• Formal clinic Training.</li> <li>• Must have worked as Judge level 2 for a minimum of six (6) sessions.</li> <li>• Must serve a minimum of two (2) sessions on deck as a Starter with at least two (2) different trainers approved by the Officials Chairperson or their designee.</li> </ul>
Evaluation & Certification	<ul style="list-style-type: none"> <li>• Certification based on recommendation of the trainer(s) and/or Referee(s).</li> </ul>

<b>REFEREE (Minimum Age 19*)</b>	
Education and Training	<ul style="list-style-type: none"> <li>• Must attend Referees clinic and apprentice on deck for a minimum of three (3) sessions at two (2) sanctioned meets with at least two (2) different referees.</li> <li>• Must have worked as a Starter for a minimum of six (6) sessions.</li> <li>• Recommend be familiar with the positions of Announcer, Clerk of Course, Starter, Stroke &amp; Turn Judge, Chief Judge, Timer, and Chief Timer.</li> </ul>
Evaluation & Certification	<ul style="list-style-type: none"> <li>• Certification based on recommendation of the trainer(s) and/or Referee(s).</li> </ul>
Renewal	<ul style="list-style-type: none"> <li>• Attend clinic and assist with Clinic every year.</li> <li>• To maintain certification, must work a minimum of six (6) sessions per year with at least two (2) sessions on Island as Referee.</li> </ul>